Board of Directors Meeting Kalispell Tourism Business Improvement District Wednesday – April 3, 2013 3:00 pm – 5:00 pm

Location: Kalispell Chamber of Commerce

AGENDA

3:00 pm

Meeting Called to Order: Janet Clark, Chairman of the Board

1. Hear from the Public

Members of the public are invited to present information related to the Tourism Business Improvement District. Presenters are limited to three (3) minutes each.

- 2. Rich Vasquez, Kalispell Wrestling Club, will report on the March 23-24 tournament. Bidding to bring the 2014 tournament back to Kalispell occurs in April.
- 3. Board Action
 - a) Approval of minutes from March 6, 2013
 - b) TBID financial statement for February, 2013
 - c) Approval of FY 2014 marketing plan and budget
 - d) Approval of nominations for vacating board seats
 - e) Election of board officers for May 1, 2013 April 30, 2014
- Board Discussion
 - a) Western B Basketball tournament recap
 - b) Calgary Outdoor & Adventure Show recap
 - d) Smart Meetings Seattle Smart Mart recap
 - e) Consumer marketing updates
 - f) Signature events updates
 - g) Legislative session updates

5:00 pm

Meeting Adjourns

Enclosures:

March 6, 2013 minutes

TBID financial statements for February 2013

STR Report KCVB Reports

For Further Information, Please Contact:

Janet Clark, Board Chairman <u>ic@clarkmontana.com</u> or 406-261-0027 Diane Medler, KCVB Director <u>dianem@kalispellchamber.com</u> or 406-758-2808

2013 TBID Board Meeting Schedule

January 9

February 13

March 6

April 3

May 1

June 12

July 10

August 7

October 2

November 6

December 4

Note: Other than the meeting starting time, times listed are approximate and agenda items may be rearranged. Action may be taken on any item listed on the agenda. Public comment is welcome on all items.

Kalispell Tourism Business Improvement District Board Attendance

~ = Absent

X = Present

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2013												
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Bissell, Gib	₹	×	×									
Bowman, Angie	×	×	×									
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Fisher, Lori	₹	₹	~									
Moderie, Dan	*	×	. ~									
Walters, Chris	×	×	×									

Board of Directors Meeting Kalispell Tourism Business Improvement District Kalispell Chamber of Commerce March 6, 2013

Minutes

Board Members Present: Janet Clark, Chris Walters, Lisa Brown, Angie Bowman, Gib Bissell

Board Members Absent: Lori Fisher, Dan Moderie

Staff Present: Joe Unterreiner, Diane Medler, Rob Brisendine

Guests Present: Scott Crowder and Chelsea Isaacson, Pond Hockey Classic

Meeting was called to order by Janet Clark, Chairman of the Board at 3:00 PM.

1. Hear from the public - none

2. Scott Crowder and Chelsea Isaacson with Pond Hockey Classic presented information about their business, the pond hockey tournaments they put on in New Hampshire and Vermont and the role that PHC would play to assist the KCVB to put on the Montana Pond Hockey Classic in February 2014.

3. Board Action

- a. Approve Minutes from the February 13, 2013 Meeting:
 Action: Motion was made by Gib Bissell to approve the minutes. Motion seconded by Chris Walters. Discussion: none. Board approved unanimously.
- b. TBID financial statements:
 - Action: Motion was made by Angie Bowman to approve the financial statements. Motion seconded by Gib Bissell. Discussion: none. Board approved unanimously.
- c. Approval of application for TBID Associate Membership as submitted by the Best Western Flathead Lake Inn & Suites: Best Western Management has not returned the application as they are waiting for approval from Best Western corporate. The board agreed to approve the application, based on KCVB director's approval of the returned documents. The application states that the Best Western will begin collecting the TBID fee on April 1st.
 - Action: Lisa Brown moved to approve the Best Western Flathead Lake Inn & Suites as a TBID Associate Member based on return of signed documents and KCVB director's approval of said documents. Motion was seconded by Gib Bissell. Discussion: none. Board approved unanimously.
- d. Revisit TBID sponsorship of March wrestling tournament: Based on additional information provided by the event organizers the board agreed to sponsor the 2013 tournament by covering the venue rental fee up to \$3,000. The KCVB will create a system to provide clarification on future sponsorships for the same event and require a post-event report from the organizers.

Action: Gib Bissell moved to approve the sponsorship of the March 2013 Little Guy State Tournament for \$3,000 to cover the Fairgrounds venue rental. Motion was seconded by Chris. Discussion: none. Board approved unanimously.

4. Board Discussion

a. Review of FY2014 draft marketing plan and budget: the board reviewed the proposed goals, objectives, outline of key marketing strategies and allocation of approved projected revenue for FY

- 2014. Board requested that any projected revenue from signature events be included on the budget.
- b. Event updates: Western B tournament begins Feb 20th. KCVB has assisted by organizing volunteers and covering parking/traffic control. Off-site parking has been arranged at the north-west corner of the Mall parking lot. KCVB will request information from TBID hotels as to what kind of room pick-up they saw. Spartan has over 2,300 people registered. Spartan race organizers will be in town next week. The board is invited to a breakfast and meeting at the Lodge. Pond Hockey will solidify agreement with Scott and Pond Hockey Classic. The MPHC will be added to their existing website and a logo will be created based on their existing brand. Foys Lake is planned to be the venue. Initial media announcement will occur in April then a second larger push in early fall.
- c. KCVB Updates: <u>Visitor guide</u> has been completed, copies provided to the board. <u>Bay Area Travel & Adventure show</u> summary report was provided. 14,000 people attended the two day show and over 400 leads were received through signup for the Kalispell Vacation give-away. Additionally the KCVB connected directly with four travel writers showing strong interest in our destination. The <u>January online marketing report</u> was distributed showing a 34% increase in unique website visits over January 2012 which included a 126% increase in unique visits from Canada. The Canadian visits show a 77% increase from Alberta and a 257% increase from British Columbia. Report also included results from online banner ad campaigns. <u>Bed tax gross lodging revenue report</u> was provided. Kalispell had the highest increase for 4th quarter 2012 and for year-end 2012. STR report indicates a 12% increase in occupancy and a 6.2% increase in ADR for 2012. The board felt that Kalispell properties now have rate integrity, they believe in our product and not dropping rate as dramatically as done in the past. Other commented that Thursday-Sunday reservations have increased and the Canadian visitations are still strong and growing.

Meeting was adjourned at 5:15 PM

Respectfully Submitted: Diane Medler

For Further Information, Please Contact

Janet Clark, Board Chairman, jc@clarkmontana.com or 406-261-0027 Diane Medler, CVB Director, dianem@kalispellchamber.com or 406-758-2808

2013 Board Meeting Schedule - Kalispell Chamber Conference Room at 3:00 PM

January 9 February 13 March 6 April 3 May 1 June 12 July 10
August 7 October 2 November 6 December 4





FLATHEAD VALLEY / GLACIER PARK REGION

March 12, 2013

Diane Medler, Director, Kalispell Convention & Visitor Bureau Janet Clark, Chair, Tourism Business Improvement District 15 Depot Park Kalispell, MT 59901

Dear Diane and Janet:

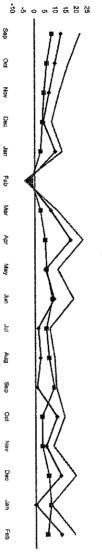
The Flathead County Economic Development Authority Board of Directors is in receipt of your letter dated February 26th. The FCEDA board discussed the letter's message, and while the board appreciates your organizations' positions, please understand the developer's consultant will evaluate a specific project proposed by the developer which does not include multiple potential sites. FCEDA elected to participate in the cost of the analysis in an effort to the support the developer's potential \$70MM investment in Flathead County with the creation of hundreds of new jobs. Additionally, the cost sharing by FCEDA will enable FCEDA access to the concluding data which would otherwise not be available.

The mission of FCEDA is to foster jobs throughout the county and many times opportunities for the betterment of the county are directed by the various market forces that play a role in how, when and where a project may be located. Examples are the FCEDA supported Teletech operation and evolving rail park in Kalispell. FCEDA funding decisions are viewed as long-term investments in the economic vitality of the county which FCEDA expects to result in long-term economic benefits to the citizens.

2 40.

Kellie Danielson President/CEO

Monthly Percent Change



Overall Percent Change



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Tab 4 - Multi-Segment

Currency: USD - US Dollar

Kalispell Area CVB

For the month of: February 2013

				Current	Month -	February	/ 2013 vs	Februar	y 2012							Year to	Date - Fo	ebruary	013 vs.F	ebruary	2012				2010 2010 2011 2011	Particip	ation	
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Missoula, MT+	40,0	38.3	75.35	70.39	30.13	26.97	4.4	7.0	11.7	11.7	6.0	4.3	38.1	35.3	74.65	69.32	28.44	24.45	8.0	7.7	16.3	16.3	9.0	0,8	4	25	3107	2295
Butte, MT+	40.7	47.6	78.17	76.76	31.82	36.51	-14.4	1.8	-129	-13.0	0,2	-14.6	34.6	40.4	75.86	74.80	26.28	30.18	-14.1	1.4	-12.9	-13.1	6.5	-14.3	33	œ	1166	888
Bozeman, MT+	54.3	5 2.1	77.31	77.03	41.97	38.56	8.4	0,4	8.8	8.9	0.0	8 51	48.5	42.8	76.44	75.83	37.05	32.45	13.3	8.0	14.2	14.2	0.0	13.3	26	3	2009	1415
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Coeur D Alene, ID+	40.8	38.4	89.20	85.42	36.38	32.82	6.1	4.4	10.8	10.8	0.0	<u></u>	35.5	33.8	88.11	84.52	31.26	28.55	5.0	4.2	13.	9.5	0.0	5.0	20	12	164 44	1329
Sandpoint, ID+	39.6	39.4	77.81	75.28	30.82	29.63	0.6	3.4	4.0	4.0	0.0	0.6	34.5	35.7	76.32	73.55	26.31	26.23	3 4	3.8	0.3	0.3	0.0	3.4	œ	4	396	244
Bend, OR+	49.0	£ 4.2	90.93	84.91	44.56	36.83	13.0	7.1	21.0	20.8	49	12.8	45.4	38.7	89.50	84.20	40.59	32.62	17.1	6.3	24.4	24.2	-0.2	16.9	37	<u>6</u>	2729	1558
Spokane, WA+	50.7	50.8	84.90	83.46	43.08	42.37	0.0	1.7	1.7	1.7	0.0	-0.0	44.7	45.2	83.34	82.53	37.22	37.35	<u>ئ</u> د	1.0	- 0.3	0.3	0.0	ü	57	36	5907	5035
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www.mtlha.com

Smith Travel Research Report for Montana Lodging & Hospitality Association -- Jan 2012 vs Jan 2011

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	Occu	pancy Pe	rcent
Segment	2013	2012	% Chg
United States	58.5	57.4	2.0
Mountain	57.5	57.2	0.4
Montana	47.1	46.7	0.7
Billings	57.2	59.2	-3.3
Bozeman/Yellowstone Area	46.5	42.2	10.1
Missoula	39.4	37.8	4.3
Helena/Great Falls	52.6	53.1	-1.0

	Avera	ge Roon	Rate
Segment	2013	2012	% Chg
United States	107.72	103.23	4.4
Mountain	106.88	104.20	2.6
Montana	79.91	75.75	5.5
Billings	82.72	79.46	4.1
Bozeman/Yellowstone Area	76.68	75.24	1.9
Missoula	75.18	70.25	7.0
Helena/Great Falls	81.89	77.91	5.1

		RevPAR	
Segment	2013	2012	% Chg
United States	63.04	59.25	6.4
Mountain	61.42	59.62	3.0
Montana	37.63	35.41	6.3
Billings	47.34	47.03	0.6
Bozeman/Yellowstone Area	35.67	31.78	12.2
Missoula	29.63	26.54	11.6
Helena/Great Falls	43.06	41.39	4.0

	Rev	Avail	Sold
Segment	% Chg	% Chg	% Chg
United States	7.2	0.7	2.7
Mountain	3,5	0.5	0.9
Montana	8.4	2.0	2.7
Billings	0.5	-0.1	-3.4
Bozeman/Yellowstone Area	12.2	0.0	10.1
Missoula	11.6	0.0	4.3
Helena/Great Falls	3.9	-0.2	-1.2

Year to Date

	Occu	pancy Pe	rcent
Segment	2013	2012	% Chg
United States	54.5	53.1	2.7
Mountain	53.9	52.9	2.0
Montana	42.4	41.3	2.7
Billings	50.3	51.0	-1.3
Bozeman/Yellowstone Area	41.3	36.3	13.6
Missoula	37.5	34.8	8.0
Helena/Great Falls	48.4	47.3	2.4

	Avera	ge Roon	n Rate
Segment	2013	2012	% Chg
United States	106.88	102.07	4.7
Mountain	108.64	105.72	2.8
Montana	79.07	74.37	6.3
Billings	81.60	77.21	5.7
Bozeman/Yellowstone Area	75.35	73.91	2.0
Missoula	74.47	69.19	7.6
Helena/Great Falls	80.37	77.18	4.1

		RevPAR	
Segment	2013	2012	% Chg
United States	58.30	54.20	7.6
Mountain	58.58	55.89	4.8
Montana	33.56	30.75	9.1
Billings	41.03	39.35	4.3
Bozeman/Yellowstone Area	31.09	26.83	15.9
Missoula	27.95	24.05	16.2
Helena/Great Falls	38.90	36.49	6.4

	Rev	Avail	Sold
Segment	% Chg	% Chg	% Chg
United States	8.3	0.7	3.4
Mountain	5.3	0.5	2.5
Montana	11.2	1.9	4.6
Billings	4.2	-0.1	-1.4
Bozeman/Yellowstone Area	15.9	0.0	13.7
Missoula	16.2	0.0	8.0
Helena/Great Falls	6.4	-0.2	2.2

Kalispell Tourism Business Improvement District Summary of Expenditures April 3, 2013

TBID General Funds – Expense Summary February 2013:

Travel & Entertainment - \$72.71: Misc travel mileage

Research & Education - \$250: TBID Facebook training

Website - \$627.83: SEO/SEM

Consumer Marketing – \$4,451.18: Trip Advisor sponsorship and content maintenance; social media administration; ad on Glacier/Waterton map; creative for banner ads, advertorial for Trip Advisor; Bay Area Travel Show expenses; airport stocking

Event Marketing – \$4,700: Dynamic Dragon Boat payment; Spartan City special event permit, County conditional use permit, parking land lease

PR/Publicity - \$2,594.64: Kalispell branded merchandise for shows; updating press room; Glacier Park skiing pitch and Canadian Cowboy mag pitch

Publications - \$6313 - Visitor Guide printing and photography

TBID Private Funds (Events) - Summary February 2013:

Dragon Boat

Income: registrations

Expenses: bookkeeping; DB story pitch re FCF; sponsorship sales administration

		\$ 229,448.88	\$ 241.871.88	\$ 167,319.88 8	\$ 179.767.88	192 215 88	13055	* 152 624 57 F	\$ 187 349 16	4 16 200 22	78 677 57	\$ 97.571.93	9 37 200 30	Current Assets
\$ 4/5,300.00	\$ 284,357.41	1	12,448.00	12,448.00	12,448.00	30,933.46	19,675.55	\$ 34,742.52 \$	26,659.49		\$ 18,902.99	\$ 10,866.02	\$ 30,328.71	Total Cash Paid Out
	284,357.41	1	\$ 12,448.00	12,448.00	12,448.00	30,933.46	19,675.55 \$	34,742.52	-	62,481.67	18,902.99		30,328.71	Sub-total
		ı												
(4 5	\$ 785.54					-	1		-	\$	-	- \$	785.54	Prior Fiscal Year Expenses
\$ 17,250.00	11,859.32					2,594.64		\$ 2,393.75 \$	1,031.25	2,927.25	Н	2,912.43	,	Public Relations/Publicity
Ĺ	3,192.11			!		,	- 49	\$ 1,487.50 \$	•	\$ 1,073.11	\$ 631.50		-	Group Marketing
	46,711.51					\$ 4,700.00	757.42 \$	\$ 2,321.80 \$	2,782.18	\$ 27,860.33	\$ 3,279.98	(7,453.47)	\$ 12,463.27	Event Sponsorship/Marketing
\$ 82,500.00	39,124.18					4,451.18	3,293.32	\$ 11,481.26 \$	6,893.27	\$ 7,007.14	\$ (1,428.88)	\$ 727,44	\$ 6,699.45	Consumer Marketing
	8,704.50					l		- \$			+	+9	€9	Publications
1	0,900.47						Ľ	\$ 1,933.58 \$	\$ 793.20	\$ 2,639.36	-	-	,	Website - SEO & SEM
\$ 23,000.00	10,602.77	c.	,	-		37.50	- 49	1,236.25	182.27	9,146.75	1	-	1	Website - maint & enhancements
Т	0,000,00					250.00	1,000.00	1		-	\$ 4,800.00	-	•	Research and Education
\$ 2,3/5,00	7/5.00	\$ 176.00	200.00	\$ 200.00	\$ 200.00	,	-		1	-	-		\$	Equipment & software
1	338.56	40.00	40.00	40.00	40.00	,		-	-	\$	\$ 88.56	\$ 90.00	_	echnology support
ļ,	1,996.82	208.00	-	-	-	72.71	293.38 \$	\$ 327.68 \$	\$ 199.25	\$ 95.97	-	100.00	75.83	ravel and entertainment
	-						- 9	- +	-	1	-	•	-	Employee Search/moving expenses
\$ 5,000.00	5,000.00	-	1	-	\$	1		- 5	\$ 3,214.47	\$ -	-	1,785.53		City of Kalispell Admin Fee
						, -	-	-	-	•	- [•		ax Prep
	2,293.75	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	131.25	3 271.25 \$	\$ 148.75 \$	\$ 201.25	\$ 175.00	\$ 148.75	\$ 148.75	\$ 148.75	Baokkeeping
	2002 -		3			<u> </u>	,	- 69	ı	49	-	,	-	Audit
	2,188.61	\$ 200.00	200.00	200.00	\$ 200.00	191.34	118.97 \$	\$ 201.44 \$	\$ 66.05	\$ 202.83	\$ 85.30	\$ 207.62	_	ostage & Copies
1	530.88	100.00	100.00	\$ 100.00 \$	100.00		-	30.00	30.00	\$ 30.00	\$ 30.00	⊢		Office Supplies
	2,8/2.10	300.00	300.00	300.00	300.00	262.79	185.13 \$	\$ 155.33 \$	\$ 193.61	\$ 160.34	237.37	305.85	-	elephone
\$ 6,780.00	6,244.00	565.00	565.00	565.00	565.00	498.00	498.00	\$ 498.00 \$	\$ 498.00	\$ 498.00	\$ 498.00		\$ 498.00	Rent [
	22.7	1			-		3.00	\$ 2.85 \$	⊢	\$ 8.15		⊢	\$ 4.87	Bank Fees
\$ 127,202,00	128,984,43	\$ 10,605.00	\$ 10,605.00	\$ 10,605.00	\$ 10,605.00	10,837.38	10,86	\$ 12,524.33 \$	⊢	\$ 10,657.44	\$ 10,527.91	\$ 11,459.04	\$ 9,125.06	Staffing - Program Mgr & Sales Mgr
	2000	2						⊢						LIABILITIES & EQUITY
							. 01,000.01	101,001	4 4,7,000.00	6 10,001.00	97,000.00	\$ 100,407.80	\$ 01,000.01	Total Cash Available
		241.87		179 767 88	\$ 192 215 88	20,100.02	152 828 57 4	\$ 197 367 00 \$	314 009 65	70 601 00	0.03	100 427 05	27 222 240	Total Cash Receipts
	24	,	87 000 00	,		00 496 30	14.00	17.93	9.10	4.32	8.63	7.63	5.40	nterest income
	-+	•	01,000.00			au.	3	1	CZ.667,761	,		71,421.02		TBID Quarterly Collections
\$ 465 300 00	446 301 50	\$ 441,071.00	87,000,00	9 107.00 a	\$ 182,210,00	132,963.02	152,624.57	\$ 187,349.16 \$	16,200.22	78,677.57	97,571.93	37,009.30	67,332.61	Current Assets
			167 210 00	170 767 00		20000							┺	ASSETS
		Jun-13	May-13	Apr-13	Mar-13	Feb-13	Jan-13	Dec-12	Nov-12	Oct-12	Sep-12	Aug-12	Jul-12	
Budget	Actual	Month 12	Month 11	Month 10	Month 9	Month 8	Month 7	Month 6	Month 5	Month 4	Month 3	Month 2	Month 1	
	0													
												_		(accide pasis)

11:02 AM 03/22/13 Accrual Basis

Tourism Business Improvement District Balance Sheet

As of February 28, 2013

	Feb 28, 13
ASSETS Current Assets Checking/Savings 1010 · Checking	215,883.10
Total Checking/Savings	215,883.10
Accounts Receivable 1200 · Accounts Receivable	325.00
Total Accounts Receivable	325.00
Total Current Assets	216,208.10
Fixed Assets 1710 · Office Equipment 1820 · Web Site Development	2,829.63 25,230.44
Total Fixed Assets	28,060.07
TOTAL ASSETS	244,268.17
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable	
2000 · Accounts Payable	25,837.73
Total Accounts Payable	25,837.73
Total Current Liabilities	25,837.73
Total Liabilities	25,837.73
Equity 32000 • Unrestricted Net Assets Net Income	92,897.17 125,533.27
Total Equity	218,430.44
TOTAL LIABILITIES & EQUITY	244,268.17

11:03 AM 03/22/13 Accrual Basis

Tourism Business Improvement District Profit & Loss

February 2013

	Feb 13	Jul '12 - Feb 13
Income 4000 · TBID Revenue 4100 · Interest Income	90,171.23 15.09	359,391.50 82.18
Total Income	90,186.32	359,473.68
Expense 5000 · Staffing 5010 · Director	5,299.26	46,825.34
5020 · Sales Manager	5,538.12	39,739.09
Total 5000 · Staffing	10,837.38	86,564.43
5100 · Administrative 5350 · City of Kalispell Admin Fee 5110 · Bank Fees 5125 · Bookkeeping 5140 · Office Supplies 5150 · Postage & Coples 5160 · Rent 5180 · Telephone	0.00 3.34 131.25 0.00 191.34 498.00 262.79	5,000.00 35.66 1,373.75 230.88 1,399.81 3,984.00 1,672.10
5185 · Travel & Entertainment 5190 · Technology Support	72.71 0.00	1,164.82 178.56
• • • • • • • • • • • • • • • • • • • •		···
Total 5100 · Administrative 5200 · Research & Education 5210 · Smith Travel Reports 5220 · Traning & Education 5200 · Research & Education - Other	1,159.43 0.00 0.00 250.00	15,039,58 4,800.00 1,000.00 250.00
Total 5200 · Research & Education	250.00	6,050.00
5250 · Web Site 5260 · Development 5270 · Maintenance 5280 · SEO & SEM Total 5250 · Web Site	0.00 37.50 590.33	430.00 10,172.77 5,956.47 16,559.24
	027,83	10,559.24
5400 · Consumer Marketing 5405 · Build Photo and Video Library 5430 · Social Media 5440 · Other Media 5450 · Online Advertising 5460 · Travel Show Attendance 5470 · Trade Show Booth 5480 · Alrport VIC Kiosk 5490 · Stock Airport VIC	0.00 2,084.83 1,541.25 0.00 1,934.10 -1,159.00 50.00 0.00	24.95 13,330,32 2,660,00 12,782.32 10,719.38 61.03 416.88 100.00
Total 5400 · Consumer Marketing	4,451.18	40,094.88
5500 · Event Marketing 5501 · Dragon Boat 5501.1 · Advertising/PR 5501.9 · Other Dragon Boat	0.00 1,850.00	12,827.64 11,313.11
Total 5501 · Dragon Boat	1,850,00	24,140.75
5502 · Spartan Event 5503 · Huckleberry 100 5504 · Winter Recruiment Campaig 5504.2 · Pond Hockey	3,450.00 0.00 -600.00	14,924.13 3,329.74 1,484.86
•		
Total 5504 · Winter Recruiment Campaig	-600.00	1,484.86
5505 · Event Pormoter Recruitment 5549 · Other Event Marketing	0.00	1,650.00 99,90
Total 5500 · Event Marketing	4,700.00	45,629.38
5550 · Group Marketing 5560 · Meeting, Conv & Event Guide 5565 · Trade Show, FAM Trips	0.00	372.50
5565.6 · MEET West	0.00	1,487.50

11:03 AM 03/22/13 Accrual Basis

Tourism Business Improvement District Profit & Loss

February 2013

_	Feb 13	Jul '12 - Feb 13
Total 5565 · Trade Show, FAM Trips	0.00	1,487.50
5570 · Incentive Program 5589 · Association Membership	0.00 0.00	361,41 432.13
Total 5550 · Group Marketing	0.00	2,653.54
5650 · Public Relations 5660 · Travel Writers/Press Releases/ 5665 · Press Releases 5675 · Visitor Hospitality 5680 · Kalispell Merchandise 5650 · Public Relations - Other	0.00 1,312.50 100.00 1,182.14 0.00	1,350.00 9,002.25 124.93 1,182.14 200.00
Total 5650 · Public Relations	2,594.64	11,859.32
5700 · Publications 5710 · Visitor Guide	6,313.00	8,704.50
Total 5700 · Publications	6,313.00	8,704.50
6000 · Prior Fiscal Year Expense	0.00	785.54
Total Expense	30,933.46	233,940,41
Net Income	59,252.86	125,533.27

11:03 AM 03/22/13 **Accrual Basis**

Tourism Business Improvement District Profit & Loss Budget vs. Actual July 2012 through February 2013

	Jul '12 - Feb 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · TBID Revenue	359,391.50	475,300.00	-115,908,50	75.6%
4100 · Interest Income	82.18			
Total Income	359,473.68	475,300.00	-115,826.32	75.6%
Expense				
5000 · Staffing	86,564.43	127,262.00	-40,697.57	68.0%
5100 · Administrative	15,039,58	33,155.00	-18,115.42	45,4%
5200 · Research & Education	6,050.00	6,133,00	-83.00	98,6%
5250 · Web Site	16,559.24	23,000.00	-6,440.76	72,0%
5400 · Consumer Marketing	40,094.88	82,500.00	-42,405.12	48.6%
5500 · Event Marketing	45,629.38	85,000.00	-39,370.62	53.7%
5550 · Group Marketing	2,653.54	85,000.00	-82,346.46	3.1%
5650 · Public Relations	11,859.32	17,250.00	-5,390.68	68,7%
5700 · Publications	8,704.50	16,000.00	-7,295.50	54.4%
6000 · Prior Fiscal Year Expense	785.54			
Total Expense	233,940.41	475,300.00	-241,359.59	49.2%
et Income	125,533.27	0.00	125,533.27	100.0%

11:16 AM 03/22/13 Accrual Basis

KCVB Private Funds Balance Sheet As of February 28, 2013

	Feb 28, 13
ASSETS Current Assets Checking/Savings	,,,,
10000 · Checking	72,018.07
Total Checking/Savings	72,018.07
Total Current Assets	72,018.07
TOTAL ASSETS	72,018.07
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable	
20000 · Accounts Payable	823,72
Total Accounts Payable	823.72
Total Current Liabilities	823.72
Total Liabilities	823.72
Equity 32000 · Unrestricted Net Assets Net Income	-547.29 71,741.64
Total Equity	71,194.35
TOTAL LIABILITIES & EQUITY	72,018.07

11:22 AM

03/22/13 Accrual Basis

KCVB Private Funds Profit & Loss Budget vs. Actual January through February 2013

		Ad	Admin			Dragon Boat	Boat	
	Jan - Feb 13	Budget	\$ Over Bud	% of Budget	Jan - Feb 13	Budget	\$ Over Bud	% of Budget
Income 40100 · Grants	0.00				29,300.00	29,300.00	0.00	100.0%
40200 · Sponsors	0.00				9,000.00	30,000.00	-21,000.00	30.0%
40300 · Registrations	0.00				7,550.00	30,000.00	-22,450.00	25.2%
40400 · Venders	0.00				0.00	2,000.00	-2,000.00	0.0%
40800 · Merchandise	0.00				124.00			
40850 · Food & Beverage	0.00				0.00			
40900 · TBID	0.00				0.00	23,000.00	-23,000.00	0.0%
Total Income	0.00				45,974.00	114,300.00	-68,326.00	40.2%
Expense 50000 · Administrative	179 44				294 25	2 500 00	-2 205 75	11.8%
51000 · Promotor Expense	0.00				0.00	28,000.00	-28,000.00	0.0%
52000 · Advertising & Marketing	0.00				2,096.98	37,000.00	-34,903.02	5.7%
53000 - Entertainment	0.00				0.00	6,300.00	-6,300.00	0.0%
54000 · Safety Staff	0.00				0.00	6,500.00	-6,500.00	0.0%
55000 · Team Expenses	0.00				0.00	800.00	-800.00	0.0%
56000 · Products	0.00				0.00	3,000.00	-3,000.00	0.0%
57000 · Outside Services	0.00				0.00	20,050.00	-20,050.00	0.0%
59000 · Miscellaneous	0.00				2,015.00	1,800.00	215.00	111.9%
Total Expense	179.44				4,406.23	105,950.00	-101,543.77	4.2%
Net Income	-179,44				41,567.77	8,350.00	33,217.77	497.8%

11:22 AM 03/22/13 Accrual Basis

KCVB Private Funds Profit & Loss Budget vs. Actual January through February 2013

Net Income	Total Expense	52000 · Advertising & Marketing 52000 · Entertainment 53000 · Entertainment 54000 · Safety Staff 55000 · Team Expenses 56000 · Products 57000 · Outside Services 59000 · Miscellaneous	Total Income Expense 50000 · Administrative	Income 40100 · Grants 40200 · Sponsors 40200 · Registrations 40400 · Venders 40400 · Merchandise 40850 · Food & Beverage 40900 · TBID	
30,353.31	646.69	g.	31,000.00	31,000.00 0.00 0.00 0.00 0.00 0.00 0.00	Jan - Feb 13
31,250.00	65,250.00	36,500.00 1,000.00 3,300.00 6,750.00 2,000.00	96,500.00	31,000.00 27,000.00 12,000.00 1,500.00 10,000.00 15,000.00	Pond I Budget
-896,69	-64,603.31	-3,853.31 -1,000.00 -3,300.00 -6,750.00 -2,000.00	-65,500.00	0.00 -27,000.00 -12,000.00 -1,500.00 -10,000.00 -15,000.00	Pond Hockey et \$ Over Bud
97.1%	1.0%	0.0% 0.0% 0.0% 0.0%	32.1%	100.0% 0.0% 0.0% 0.0% 0.0%	% of Budget
71,741.64	5,232.36	2,743.67 0.00 0.00 0.00 0.00 0.00 0.00 0.00 2,015.00	76,974.00 473.69	60,300.00 9,000.00 7,550.00 0.00 124.00 0.00 0.00	Jan - Feb 13
39,600.00	171,200.00	73,500.00 7,300.00 9,800.00 800.00 3,000.00 26,800.00 3,800.00	210,800.00 2,500.00	60,300.00 57,000.00 42,000.00 3,500.00 0.00 10,000.00 38,000.00	TO: Budget
32,141.64	-165,967.64	-70,756.33 -7,300.00 -9,800.00 -800.00 -800.00 -3,000.00 -26,800.00 -1,785.00	-133,826.00 -2,026.31	0.00 -48,000.00 -34,450.00 -3,500.00 124.00 -10,000.00	TOTAL \$ Over Bud
181.2%	3.1%	0.0% 0.0% 0.0% 0.0% 0.0% 53.0%	36.5% 18.9%	100.0% 15.8% 18.0% 0.0% 100.0% 0.0%	% of Budget

11:18 AM 03/22/13 Accrual Basis

KCVB Private Funds Profit & Loss by Class February 2013

Net Income		Total Evnence	59000 · Miscellaneous	Total 52000 · Advertising & Marketing	52500 · Public Relations 52600 · Photographer/videographer	Total 52200 · Marketing	52200 · Marketing 52250 · Social Media	Total 52100 · Creative Development	52000 · Advertising & Marketing 52100 · Creative Development 52110 · Print 52125 · Web	Total 50000 · Administrative	Expense 50000 · Administrative 50300 · Bookkeeping 50500 · Office Supplies 50900 · Additional Personnel	Total Income	Income 40100 · Grants 40200 · Sponsors 40300 · Registrations 40800 · Merchandise		
0.00	0.00	0 00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00 0.00	0.00	0.00 0.00 0.00 0.00	Feb 13	Admin
-179.44	-70.44	179.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	179.44	113.75 65.69 0.00	0.00	0.00 0.00 0.00 0.00	Jan - Feb 13	
1,126.28	020.14	822 72	0.00	709.98	709.98 0.00	0.00	0.00	0.00	0.00	113.74	61.25 0.00 52.49	1,950.00	0.00 0.00 1,950.00 0.00	Feb 13	Dragon Boat
41,567.77	+,+00.23	4 406 23	2,015.00	2,096.98	709.98 0.00	325.00	325.00	1,062.00	1,062.00 0.00	294.25	113.75 0.00 180.50	45,974.00	29,300.00 9,000.00 7,550.00 124.00	Jan - Feb 13	at

11:18 AM 03/22/13 Accrual Basis

KCVB Private Funds Profit & Loss by Class February 2013

Net Income	Total Expense	59000 · Miscellaneous	Total 52000 · Advertising & Marketing	52500 · Public Relations 52600 · Photographer/videographer	Total 52200 · Marketing	52200 · Marketing 52250 · Social Media	Total 52100 · Creative Development	52000 - Advertising & Marketing 52100 - Creative Development 52110 - Print 52125 - Web	Total 50000 - Administrative	Expense 50000 · Administrative 50300 · Bookkeeping 50500 · Office Supplies 50900 · Additional Personnel	Total Income	Income 40100 · Grants 40200 · Sponsors 40300 · Registrations 40800 · Merchandise		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00 0.00	0.00	0.00 0.00 0.00 0.00	Feb 13	Pond Hockey
30,353.31	646.69	0.00	646.69	0.00 600.00	0.00	0.00	46.69	0.00 46.69	0.00	0.00 0.00 0.00	31,000.00	31,000.00 0.00 0.00 0.00	Jan - Feb 13	:key
1,126.28	823.72	0.00	709.98	709.98 0.00	0.00	0.00	0.00	0.00 0.00	113.74	61.25 0.00 52.49	1,950.00	0.00 0.00 1,950.00 0.00	Feb 13	TOTAL
71,741.64	5,232.36	2,015.00	2,743.67	709.98 600.00	325.00	325.00	1,108.69	1,062.00 46.69	473.69	227.50 65.69 180.50	76,974.00	60,300.00 9,000.00 7,550.00 124.00	Jan - Feb 13	

April 3, 2013 TBID Board Meeting Online Marketing Updates

DiscoverKalispell.com	Feb-13	% of change from 2012
Unique visits	3,815	134.62%
Page views	13,216	124.76%
Pg/Visit	2.99	-1.39%
New Visits	83.04%	3.13%
Bounce Rate	49.39%	-18.80%
Traffic sources		
Search engines	68.50%	
Referral sites	15.60%	
Campaigns	0.02%	
Direct	15.88%	
Referring sites	trip advisor, spartan race, kalispell chamber, facebook, google ad words, MT dragon boat, visitmt, kalispell grand, hilton garden inn	
Visits by Location	US = 3,193	77.69%
	CANADA = 1,908	1080.65%
Top States	MT, WA, CA, CO, TX, NY, OR, IL, FL, MN	
Canada	ALBERTA: Calgary, Edmonton, Lethbridge, Red Deer, Medicine Hat, Okotoks	898.61%
	BRITISH COLUMBIA: Vancouver, Cranbrook, Fernie	1126.67%
Content CTR	Lodging 18%	Shopping 11%
	Discover Affordable 18%	Discover Friendly 11%
	Outdoor 16%	Packages 10%
Packages	136 clicks on individual packages	
Ineraries	261 clicks into itineraries	
Trip Advisor	Feb-13	% of change from 2012
Page views	2,203	42%
Total clicks to website	252	
CTR by pageview	11.44%	
Interaction rate	23.83%	
Total Clicks/Interactions	525	
Facebook		
Discover Kalispell - Likes	1,290	35 new since previous mth
Dragon Boat - Likes	675	30 new since previous mth



Kalispell Convention & Visitor Bureau 15 Depot Park Kalispell, MT 59901 406-758-2808

> FY 2014 Marketing Plan July 1, 2013 – June 30, 2014



KALISPELL CONVENTION AND VISITOR BUREAU FY 2014 MARKETING PLAN

July 1, 2013 - June 30, 2014

PURPOSE

The Kalispell CVB is dedicated to enhancing the economic vitality of our community by promoting Kalispell as a year-round leisure travel and meeting and convention destination by efficiently marketing our attributes and amenities while encouraging continued respect for our outstanding natural environment and quality of life. The KCVB marketing plan identifies a mix of advertising, sales and service programs to deliver a consistent brand message and outstanding experiences through a cohesive allocation of bed tax and Tourism Business Improvement District funds.

IDENTITY

Kalispell's brand aligns with the Montana Brand, offering a cohesive voice when marketing our state:

- More spectacular unspoiled nature than anywhere else in the lower 48.
 - o Kalispell is surrounded by Montana's iconic natural wonders of Glacier National Park and Flathead Lake.
- Vibrant and charming small towns that serve as gateways to our natural wonders.
 - Kalispell is a mix of proximity, city comfort and discovery. When visitors make Kalispell part of their Montana vacation, they will discover something fun, exciting, unexpected or remarkable no matter the direction they head.
- Breathtaking experiences by day and relaxing hospitality at night.
 - o In Kalispell we are welcoming tour guides and genuine people who care about the visitor experience. We provide lodging, dining and entertainment with a sense of Montana sophistication and affordability that our visitors find both surprising and comfortable.

Kalispell is:

- We are in the MIDDLE of what people come to Montana for: iconic natural wonders of Glacier National Park and Flathead Lake and a variety of recreation opportunities.
- We are nonstop DISCOVERY: there's something new to see and do in every direction
- We are BALANCE for an outdoor-centric trip: from national brand stores to fun boutiques, from symphony
 concerts to farmers' markets, from blue plate specials to four-star gourmet
- We are GENUINE hospitality: Kalispell is a real town with community events and warm, welcoming people who are enthusiastic about sharing the place they live
- Kalispell is the location of larger meeting and convention space and event facilities and more guest rooms than other locals in the Valley
- The regional trade center for retail, health care, business and education
- A cooperation of numerous associations and organizations all with the common goal of improving our economy and creating a vibrant community
- A travel destination for southern Alberta and eastern British Columbia, Canada
- Accessed by Glacier Park Int'l Airport and Amtrak's Empire Builder



Opportunities:

- Increase awareness of Kalispell as a travel destination, not a pass through to the Park and other areas in the Flathead Valley.
- Create signature events during the winter and shoulder seasons to create a measurable impact on year-round visitations.
- Work with community leaders and public officials to find opportunities to improve our public assembly venues which are limited due to size and condition.
- Increase awareness of year-round activities in Kalispell, Glacier Park and the Flathead Valley to decrease the impact on the local economy due to the opening and closing of the Going To The Sun Road.
- Work with the airport and other community leaders to identify opportunities to increase flights and seat capacity.
- Communicate effectively with travelers and local businesses to minimize the negative perceptions around the federal government sequestration cuts. Those impacts include: 1) the closure of the Glacier Park Intl Airport control tower, 2) the decrease in hours of the custom office which impacts private air traffic from Canada by diverting them to other airports such as Great Falls or Spokane, 3) decrease in availability of services at Glacier National Park and 4) decreased hours of operation at border ports of entry.

TARGET AUDIENCE

Our audience consists of adventure travelers and Geotravelers who like to mix their outdoor adventure with culture, history and a charming small town experience. Kalispell's audience is not united by age or demographic or by their reason for visiting (vacation vs. business). What our visitors share is that they're looking for a taste of outdoor adventure – hiking, boating, rafting, wildlife viewing, skiing, fishing, hockey – with the opportunity to experience culture, history and an affordable variety of lodging, dining and shopping.

The 2012 Institute for Tourism and Recreation Research non-resident survey provides the following information on travelers spending at least one night in Flathead County:

28% of groups have all first time visitors

53% of groups with all repeat visitors

25% flew on a portion of their trip

66% used auto/truck as their travel mode to enter MT

89% visited Glacier National Park

Top activities include: scenic driving (81%), nature photography (58%), day hiking (56%), wildlife watching (50%) and recreational shopping (39%).

The leisure traveler visiting our area for the first time is primarily here for Glacier National Park, and specifically to experience the Going To The Sun Road. Visitors will choose Kalispell as the base camp for their trip because we offer a central location to a number of activities and provide affordable vacation options, particularly for families. The repeat visitor is less dependent on availability of all areas of Glacier Park and branches out to the other attractions such as Jewel Basin, Lone Pine State Park, and partakes in local culture such as the historic walking tour of downtown Kalispell.

The Canadian market predominantly visits for shopping, particularly around Canadian holiday weekends. They also participate in sports such as skiing and golf as the prices are lower than similar venues in Canada. The KCVB signature events are designed to attract participants and spectators from Canada. This market is a strong segment of the repeat visitor during the shoulder and winter months.

Kalispell will support and leverage the brand awareness that the Montana Office of Tourism has achieved in the key markets of Seattle, Chicago and Minneapolis through participation in coop online and print advertising campaigns. The KCVB will direct other consumer marketing funds to the neighboring Canadian provinces of Alberta and southeastern British Columbia and the drive, direct flight and Amtrak markets which include Spokane/eastern Washington, Coeur D'Alene Idaho, Seattle, Portland, and northern California.



The KCVB signature events provide a strong incentive to drive visitations from our target markets during specific months that historically have demonstrated lower occupancy.

- Montana Dragon Boat Festival September: key markets include Calgary, Lethbridge, Edmonton, British Columbia, Portland, Tacoma/Seattle, and San Francisco.
- Montana Pond Hockey Classic February: key markets include Alberta and British Columbia, Minneapolis, eastern Washington and northeast U.S. through collaboration with our promoter Pond Hockey Classic.
- Montana Spartan Race May: during FY'14 Spartan Race Inc. is proposing to offer one of their upper level races in Montana which will serve as a strong destination race bringing participants from all areas of the U.S.

The meetings and conventions, group and incentive target market includes groups that are 80+ in size interested in a locale which provides their attendees recreational opportunities and iconic vacation attractions such as Glacier National Park. During FY'14 the KCVB will focus on meeting planners in the Pacific Northwest, primarily Seattle and Portland.

TRAVEL INDUSTRY TRENDS

Today's traveler is more social, more adventurous and looking for a meaningful vacation. Specifically what they are looking for are unique experiences that connect them with the destination in a way that is authentic. Adventure should not be assumed to just mean a daring bungee jump off a bridge into a deep ravine; adventure includes both relaxing and active experiences that takes a traveler out of their normal routine. Glacier National Park, Flathead Lake, and the vast availability of outdoor recreation found in northwest Montana offers unlimited adventure. In the center of it all lies Kalispell, a friendly community with historic charm, affordable adventure and soul-stirring beauty.

Today's traveler is attracted to a destination that speaks in a voice that is frank and honest, while conveying expertise. They are attracted to a destination that celebrates and supports sustainability. Kalispell's story is told through imagery and messaging that is authentic and celebrates the character of our area and sustainability such as the availability of local products and the role of local community volunteers in creating and maintaining many of the trails and parks that visitors enjoy.

87% of travelers use the internet for the bulk of their trip planning. Specifically the websites used to make travel decisions are social media and consumer reviews. 88% of travelers consult reviews before making a booking and half say reviews are the greatest influence on booking choices. (Eye For Travel, DigitalVisitor.com) This "earned media" is what consumers trust above other forms of advertising. Nielsen Global Survey reported that 92% of consumers trust word-of-mouth and recommendations from friends and family above more traditional media, an 18% increase since 2007. Kalispell's social presence includes Facebook, Twitter and a sponsorship of Kalispell's Trip Advisor site. Additionally we connect consumers to DiscoverKalispell.com through live feeds of those social media sites.

A Michigan State University study shows that people using smart phones have tripled. The study also revealed that wireless use was higher on vacation (40%) than at home (25%) and that people use the web more to plan vacations (80%) than for work (70%). Since Wi-Fi is available at most locations travelers check local weather, restaurant recommendations, fishing reports, trail maps and much more during their visit. Destination Marketing Organizations don't get to decide which platform or device is used to access that information, the visitor decides. With the increase in use of mobile devices Kalispell is retrofitting DiscoverKalispell.com to responsive web design to provide travelers with the most comprehensive and user-friendly access to internet connectivity and information regardless of their device of choice.

During 2011 and 2012 hotel occupancy in Kalispell increased a total of 12.3%. July and August trend well above 90% while occupancy during November through February historically has averaged around 35%. Kalispell saw a 7% increase in occupancy for the months of Nov 2012 – Feb 2013. In speaking with local Kalispell restaurants and retail outlets several stated that they saw a 30% increase in business during the late fall and winter months. The key strategies for FY'14 are designed to continue to make a measurable impact on visitations during the shoulder and winter months.



HOW THE MARKETING PLAN SUPPORTS THE 5-YEAR STATEWIDE TOURISM STRATEGIC PLAN

The Kalispell Convention & Visitor Bureau supports the Montana Tourism and Recreation Strategic Plan 2013-2018.

GOALS

- I. Achieve increased inquiries and visitations through a targeted consumer marketing campaign
- II. Increase publicity placement of Kalispell in travel media in key markets
- III. Improve the visitor experience and available resources
- IV. Play an active role as a voice for tourism and in the planning and evolution of community enhancements
- V. Generate qualified meeting and convention leads
- VI. Recruit regional sports tournaments
- VII. Secure events that have long-term potential during shoulder and winter seasons

OBJECTIVES

Consumer Travel

- a. Increase Kalispell CVB opt-in subscriber base by 1,000 individuals
- b. Increase unique visitors to DiscoverKalispell.com by 10% over FY'13
- c. Generate 4 media stories in target markets through increased public relations efforts

Rationale / Expected Outcome:

- d. Promote Kalispell at 3 consumer travel shows in key markets
- e. Generate 3 FAM trips to Kalispell (travel media, press trips, tour operators, promoters, planners)

Groups/Sports/Events

Strategies:

- a. Achieve 1,000 unique room nights between September and June in the groups and meeting market
- b. Achieve 3,000 unique room nights between September and June in the special event and tournament market
- c. Secure 3 events during target seasons

MARKETING STRATEGIES

To reach the FY14 marketing plan goals the key strategies are designed to build upon successes realized in FY13 and look to new opportunities to connect with potential travelers and build the awareness of Kalispell as a travel and meeting destination. The initiatives are designed to reach the visitor during the three-phase travel decision process of inspiration, orientation and facilitation through utilization of the media and technology that reach today's travelers.

	manufacture (Dispute the control of		iiuvo.
			Decision:
GOAL I	Achieve increased inquiries and visitations through targeted consumer marketing campaign		
Discover Kalispell	Continue to enhance and refine the website to create an exceptional planning tool for visitors. This will include a retrofit of the site in Responsive Web Design to augment the content, look and functionality based on the user's screen size (i.e. which device they are using) with a goal of increasing site duration by mobile devices. Continue to monitor website analytics to decrease overall site bounce rate, increase site duration and pages per visit. Engage consumers through a feed of reviews from Trip Advisor, Facebook and other social media.	TBID	Inspiration Orientation Facilitation



Travel

Funding:

Advertising and Social Media	The advertising strategy will focus on increasing visitations between September and June through highly trackable media that builds awareness of Kalispell as a travel destination: Online marketing through banner advertising Trip Advisor sponsorship MTOT Coops and other sources Print, radio and broadcast opportunities that demonstrate strong ROI in our target markets.	TBID / Bed Tax	Inspiration
	Promoting the fall, winter and spring experiences available in Kalispell and surrounding area and identifying Kalispell as an adventure sports destination through promotion of signature events and activities.	TBID / Bed Tax	
E-Direct Marketing	KCVB will send subject-specific communications quarterly and as		Inspiration Orientation Facilitation
KCVB Database	Increase opt-in KCVB database through trade and travel shows, online and social media advertising and promotional campaigns.	TBID / Bed Tax	
Collateral	The Kalispell visitor guide will be used as a fulfillment piece. Annual redesign of the guide will take into consideration the findings from MTOT's visitor guide study and include Region/CVB design standards on cover to identify as "official" state travel guide. Increase the number of distribution points in our target markets.	TBID / Bed Tax	Inspiration Orientation
	Niche publications will be produced in cooperation with local businesses and organizations. Examples include regional birding brochure and a brochure promoting local wineries, breweries and distilleries.	TBID	Inspiration Orientation
Travel Shows	KCVB will promote Kalispell at three consumer shows per year which include Calgary and targeted demographics such as Sportsman Expos, Winter Sports Expo, and Travel and Adventure shows held in identified target markets.	TBID / Bed Tax	Inspiration Orientation
GOALII	Increase publicity placement of Kalispell in travel media in key markets		
Public Relations/Publicity			Inspiration Orientation
GOALIII	Improve the visitor experience and resources		
Traveler Resources	The KCVB seeks to create brand ambassadors in the local community by promoting Super Host and Sustainable Business training.	TBID / Bed Tax	Facilitation
	Expanding available visitor services through participation in MTOT's VIC Program.	Bed Tax	Facilitation
	Continued implementation of the downtown and city-wide Wayfinding system.	TBID / Bed Tax	Facilitation



GOALIV	Play an active role as a voice for tourism and the planning and evolution of community enhancements		
Tourism Industry Relations	The KCVB will continue to work cooperatively with Voice of Montana Tourism and Tourism Matters to Montana, to educate Flathead Valley residents, business leaders and legislators on the economic benefits of tourism and importance of tourism funding.	TBID	
GOALV	Generate qualified meeting and convention leads and receive RFP's		
	DMAI Membership and EPowerMINT subscription	Bed Tax	Facilitation
Mootings and	Meeting Planner Trade Shows and familiarization tours	TBID	Inspiration Orientation
Meetings and Conventions	Assist member lodging properties to develop effective reporting program to help TBID gauge room pickup through TBID initiatives	TBID	
	Build through the CRM a consistent message to planners interested in Kalispell. Push out through online and print advertising and emarketing.		Inspiration
GOALVI	Recruit sports tournaments		
Sports Tournaments	Create incentives for state and regional sporting events to relocate to Kalispell that will drive room nights during the winter and shoulder season.		Inspiration Facilitation
GOAL VII	Secure events that have long-term-potential during shoulder and winter seasons		
Event Recruitment	The KCVB will continue to identify events that have national appeal and reinforce the destinations key attributes. The events will be strategically placed in the shoulder and winter seasons to minimize regional date conflicts and meet strict criteria for long-term growth. The KCVB will continue to build out of market participation and identify growth expectations for Dragon Boat, Spartan Race and Pond Hockey events. Create a national brand that Kalispell is the place for adventure sports and enthusiasts. Identify opportunities to reinforce that message through local partners and places.	TBID	Inspiration Facilitation

BUDGET

The KCVB combined budgets of bed tax and TBID total \$593,546 with 60% of that total directed at the key marketing strategies described above. In addition to the TBID funds KCVB utilizes a private account to manage the signature events which is comprised of revenues and expenses directly related to the administration and marketing of Dragon Boat and Pond Hockey. Revenues include grant funds, event sponsorships, participant registrations, and vendor fees. Expenses charged against those revenues include advertising and marketing expenses, promoter fees, safety and insurance expenses and outside services utilized for event production.



TBID Projected Revenue \$ 475,000 Rollover from FY'13 \$ 20,000 Total \$ 495,000

Program Description	Project		rogram Total	% of Total Budget	Other Event Revenues	Total Event Revenues	Total Event Expenses	Net to TBID
Staffing - wages and benefits	Froject		146,918	30%	nevenues	nevenues	LAPENSES	1010
Operations		\$	31,400	6%				
Rent (\$565/mth)	\$6,780							
Phone (avg \$210/mth)	\$2,520							
Office Supplies (avg \$75/mth)	\$900							
Postage & copies (avg \$200/mth)	\$2,400							
Audit	\$6,000							
Bookkeeping (avg \$200/mth)	\$2,400							
Tax Prep	\$200							
City of Kalispeli Assessment Fee	\$5,000							
Travel & entertainment expenses	\$2,500							
Tech support	\$500							
Equipment & Furniture	\$2,200							
Research, Education, Memberships	\$4,800	\$	8,800	2%				
Smith Travel Reports Training and Education	\$4,800 \$500							
Memberships (TMMT, Voices of MT Tourism, KDA, Calgary CVB)	\$3,500							
Website		\$	25,000	5%				
Maintenance and enhancements	\$15,000							
SEO & SEM	\$10,000							
Publications		\$	12,000	2%				
Visitor guide and niche brochures								
Consumer Marketing		\$	87,150	18%				
Build photo and video library	\$15,000							
Social Media administration (Trip Advisor, Facebook, Twitter)	\$20,000							
Creative services: creative for online, print, broadcast	\$8,000							
Media buy: placement for online, print, broadcast	\$25,000							
Travel show attendance	\$8,000							
Trade show booth	\$400							
Airport VIC maintenance	\$750							
Wayfinding signage	\$10,000							
Event Marketing			85,000	17%				
Montana Dragon Boat Festival	\$25,000				\$89,300			(\$650)
Glacier Series Spartan Race	\$20,000				\$0		(\$20,000)	\$0
Pond Hockey	\$20,000				\$66,500	\$86,500	(\$69,800)	\$16,700
Other event sponsorship Event Promoter Recruitment	\$10,000 \$10,000							
Group Marketing			70.000	a 201				
Group Marketing Trade shows	<u> </u>	\$	79,000	16%				
Trade snows Meeting Planner FAM	\$20,000 \$10,000							
Incentive program to generate leads from meeting planners	\$10,000							
Group photo and video library	\$6,000							
Online advertising - banner ads, social media	\$10,000							
Print advertising - meeting planner publications	\$8,000							
Customer Relationship Management System (CRM)	\$5,000							
Sports Tournament Recruitment	\$15,000							
Public Relations/Publicity		\$	19,732	4%				
Hosting travel media	\$7,300)						
Press releases, story pitches, reactive requests, press room	\$10,000							
Visitor hospitality training, volunteer appreciation	\$500)						
Kallspell branded merchandise	\$1,932	!						
T-1	_1	===		4 000/				

Total

\$ 495,000

100%

Bed Tax Marketing Plan Budget FY'14

MTOT Revenue Projection for FY'14 at 95%	\$	93,546
FY'13 carryover	<u>\$</u>	5,000
	\$	98,546

Program Description		r	Project		Total	% of Total Budget
Program Description Administration (20% of projected)		Г	roject	\$	18,709	20%
Staffing - employer expenses VIC staffing	α	خ	16,050	Y	16,703	2076
Bookkeeping	5	\$ \$	1,400			
Office supplies		\$ \$	1,400			
Postage & copies		\$	800			
	and food atal	۶ \$	359			
Misc (Glacier Country board meetings, I	Jank rees, etc)	Ş	223			
Marketing Support				\$	43,287	44%
TAC/Gov. Conf		\$	2,000			
DMAI membership		\$	1,500			
Kalispell Chamber VIC staff	year round M-F 8-5	\$	27,000			
season	al: saturdays & holidays	\$	2,787			
Marketing/PR Staff		\$	10,000			
Telemarketing/Fulfillment				\$	4,050	4%
phone (800 line)		\$	300			
postage		\$ \$ \$	3,000			
supplies		\$	750			
Consumer Marketing				\$	20,000	20%
Opportunity		\$	2,000			
Travel show		\$	1,500			
E-Marketing program subscription		\$	500			
Joint Ventures: MTOT		\$	16,000			
Group Marketing				\$	2,500	3%
EMINT subscription		\$	2,500		-	
Visitor Services				\$	10,000	10%
Welcome and wayfinding signage		\$	10,000	•	•	
Ti	OTAL BUDGET PROPOSED			\$	98,546	

If revenue DECREASES by 10%, the KCVB would reduce Welcome and Wayfinding signage

